



Date received: _____ by: _____

Date confirmed: _____ by: _____

IQALUIT AQUATIC CENTRE MULTIPURPOSE ROOM RESERVATION FORM

REQUEST INFORMATION

Name: _____

Date of reservation: _____ flexible yes no

Time: from _____ to _____ flexible yes no

Type of event: _____

Number of Swimmers expected: _____

Comments/Requests

CARD HOLDER INFORMATION

Telephone: 1- _____ 2- _____

Email address: _____

PAYMENT INFORMATION

NUMBER OF HOURS	RATE*	
	X \$.00	
	GST (5%)	
	TOTAL	

Payment made in full on _____ (date)

Receipt number _____

Card holder signature _____

*Not for Profit and Private Rentals: \$65/hour
Commercial Rentals: \$80/hour

TERMS AND CONDITIONS OF THIS AGREEMENT

- 1- Rental groups are expected to set up and clean up all tables, chairs, and equipment used for their event as well as confirming the inventory using the checklist provided and using the template to rearrange tables and chairs. Please check-in with the Guest Services desk prior to your rental and when you are finished.
- 2- The Multipurpose room at the IAC is available for rent at any time during public, family and open swim hours. Should you require the room outside of these times, please contact our Guest Services Associates and we may be able to accommodate your booking, if pool access is not required.
- 3.- Rentals must be paid in full on the date of booking to confirm the space. Payment may be made at the Iqaluit Aquatic Centre's Guest Services desk.
- 4.- Full refunds, less the \$25 processing fee will be offered, provided the guest cancels their rental with at least five (5) business days notice. Refund requests made less than five (5) business days before the rental date will be penalized 50% of the total rental fee in addition to the \$25 processing fee.
- 5.- Refund requests will not be granted for missed rentals.
- 6.- Facility & Equipment rentals that the City cancels due to weather shall be rebooked at no cost to the guest.

AKNOWLEDGEMENT AND SIGNATURE

I, the undersigned agree to be responsible for the actions and activities of any and all members of my group, and ensure that activities are conducted in the City of Iqaluit facilities so as not to endanger any person or property; and to indemnify and hold harmless the City of Iqaluit and any of their respective employees, officers, volunteers or agents against any and all claims for injury to person and property, however caused, and arising out of the activities of the rental group, or out of the occupation or possession of the premises by the rental group.

Signature _____

Signature of IAC Representative _____

Nakurmiik- Thank you- Merci